

# TEXAS PUBLIC FINANCE AUTHORITY

## BOARD OF DIRECTORS:

Billy M. Atkinson, Jr., Chair  
Ruth C. Schiermeyer, Vice Chair  
Gerald B. Alley, Secretary  
Ramon Manning  
Walker N. Moody  
Rodney K. Moore  
Joseph E. Williams



EXECUTIVE DIRECTOR  
Lee Deviney

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## MINUTES OF THE WORK SESSION OF THE THE BOARD OF DIRECTORS OF THE TEXAS PUBLIC FINANCE AUTHORITY

**September 5, 2019**

The Board of Directors (the "Board") of the Texas Public Finance Authority (the "Authority") convened in open meeting, notice duly posted pursuant to law (a copy of which is attached hereto as Exhibit "A"), at 10:30 a.m., Thursday, September 5, 2019 at the Capitol Extension Meeting Room E2.024, 1400 N. Congress Avenue, Austin, Texas. Present were: Mr. Billy M. Atkinson, Jr., Chairman; Ms. Ruth C. Schiermeyer, Vice-Chair; Mr. Ramon Manning, Member; Mr. Rodney K. Moore, Member; and Mr. Joseph E. Williams, Member.

Representing the Authority's staff were: Lee Deviney, Executive Director; John Hernandez, Deputy Director; and Kevin Van Oort, General Counsel.

Mr. Atkinson called the meeting to order at 10:30 a.m. and noted the presence of a quorum.

### **Item 1. Confirm meeting posting compliance with the Open Meetings Act.**

Mr. Atkinson confirmed that the meeting was duly posted with the Secretary of State.

### **Item 2. Excuse absences of board members, if necessary.**

Chairman Atkinson requested the Board take action to excuse Mr. Moody.

**Action:** Motion by Mr. Alley to excuse the absence of Mr. Moody. Second by Mr. Moore.

### **Item 3. Executive director performance evaluation.**

On the motion of Mr. Atkinson, the Board recessed the open meeting at 10:34 a.m. to take up agenda item 3 in executive session pursuant to Government Code §551.074 in order to discuss personnel matters. All visitors and staff were asked to leave the room.

At 11:35 a.m., the Board reconvened the open meeting. Mr. Atkinson announced that the Board took no action while in executive session.

**Item 4. Review and consideration of responses to the July 25, 2019 *Request for Proposals for Financial Advisory Services*.**

Mr. Deviney briefed the Board on the current composition of TPFA's pool of financial advisors, advising the Board as to the staffing changes at the firms within the current pool. Mr. Deviney then listed the six firms that responded to the RFP for financial advisory services.

Mr. Deviney discussed the criteria that the Board has considered in the past when appointing financial advisors. Discussion ensued relating to qualifications of the various respondents.

No action was taken on this item.

**Item 5. Review and consideration of responses to the July 24, 2019 *Request for Qualifications for Bond Counsel Services*.**

Mr. Van Oort outlined the current composition of the bond counsel pool and provided a summary of the 13 responses to the request for qualifications. Discussion ensued relating to the qualifications and experience of the various respondents.

No action was taken on this item.

**Item 6. Staff Update:**

a. State travel: best practices

Mr. Deviney provided the Board with a copy of TPFA's Travel Policies and Procedures as well as the current per diem rates established by the US General Services Administration.

b. CAPPS implementation

No discussion on this item.

c. DMS/ECM Implementation

No discussion on this item.

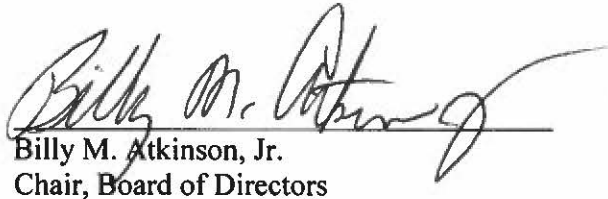
d. Personnel Update

Mr. Deviney advised the Board that Pamela Scivicque retired from state service on August 31, 2019.

**Item 7. Adjourn.**

Mr. Atkinson adjourned the meeting at 12:10 p.m.

The foregoing minutes were approved and adopted by the Board of Directors on this 8<sup>th</sup> day of November 2019.



Billy M. Atkinson, Jr.  
Chair, Board of Directors

ATTACHMENT: Posting Notice



Donna Weinberger-Rourke

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## Open Meeting Submission

**TRD:** 2019005113  
**Date Posted:** 08/28/2019  
**Status:** Accepted  
**Agency Id:** 0113  
**Date of Submission:** 08/28/2019  
**Agency Name:** Texas Public Finance Authority  
**Board:** Texas Public Finance Authority  
**Committee:** Work Session  
**Date of Meeting:** 09/05/2019  
**Time of Meeting:** 10:30 AM ( ###:## AM Local Time)  
**Street Location:** Capitol Extension Hearing Room E2.024 1400 N. Congress Avenue  
**City:** Austin  
**State:** TX  
**Liaison Name:** Donna Weinberger-Rourke  
**Liaison Id:** 8  
**Additional Information Obtained From:** Donna Weinberger at 512-463-5544

Texas Public Finance Authority  
Work Session  
Thursday, September 5, 2019 - 10:30 A.M.  
Capitol Extension Meeting Room E2.024  
1400 N. Congress Avenue  
Austin, Texas

### AGENDA

The Board may discuss and take action regarding any of the following matters:

1. Confirm meeting posting compliance with the Open Meetings Act.
  2. Excuse absences of board members, if necessary.
  3. Executive director performance evaluation.
  4. Review and consideration of responses to the July 25, 2019 Request for Proposals for Financial Advisory Services.
- Agenda:**
5. Review and consideration of responses to the July 24, 2019 Request for Qualifications for Bond Counsel Services.
  6. Staff Update:
    - a. State travel: best practices
    - b. CAPPs implementation
    - c. DMS/ECM Implementation
    - d. Personnel Update
  7. Adjourn.

THE BOARD MAY GO INTO CLOSED SESSION REGARDING ANY ITEM ON THE AGENDA IF PERMITTED UNDER THE OPEN MEETINGS ACT, GOVERNMENT CODE CHAPTER 551.

Persons with disabilities who have special communication or other needs, who are planning to attend the meeting, should contact Donna Weinberger at 512/463-5544. Requests should be made as far in advance as possible. Contact Donna Weinberger if you need any additional information, Texas Public Finance Authority, 300 W. 15th Street, Suite 411, Austin, TX 78701.

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